



NAME OF BUSINESS _____

SHIPPING QUESTIONNAIRE

Confidential Business Information Sheet

– PLEASE TYPE OR PRINT CLEARLY & FILL OUT COMPLETELY –

YES NO

Does anyone reside at your storefront address?		
Is there an accessible loading dock at the shipping address during receiving hours?		
Is there a forklift & operator at the shipping address during receiving hours?		
Is there delivery access and turnaround space for a 40 ft. semi truck?		
If this is a farm, is the road paved?		
Is there a gate (locked or otherwise) that the delivery truck must pass through during business hours?		
Does your Receiving Department require an appointment prior to delivery? <i>Additional charges apply (Terminal will set a time frame for your delivery)</i>		
Do you require a call from the freight company prior to delivery? <i>Additional charges apply (Driver will call on their way)</i>		
What are your receiving hours and days?		
If shipping collect, please provide collect number and carrier.		
List any special delivery instructions: <i>Some requests may incur additional charges</i>		
<p>Down To Earth Distributors is not responsible for additional charges incurred as a result of residential delivery, limited access delivery, metro delivery, or lift gate services incurred by freight companies not claimed on this form and or charged by freight companies after orders leave our warehouse. Such charges will be invoiced to the customer's account as additional charges.</p>		

YOUR SALES REPRESENTATIVE CAN DISCUSS POTENTIAL ADDITIONAL CHARGES WITH YOU

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